

New Durham Library Trustees August 4, 2015

Call to order 7:00 PM

Present: Bill Meyer, Joan Martin, Angi Manning-Welch, Max Wirestone, Richard McCormack

Approval of Minutes for June 2015

Amend: Joan does not request financials to be read aloud.

Bill motions to approve amended minutes

Angi seconds

Unanimously approved

Financial report

Three out of four trustees initialed report this month in response to the audit.

Joan suggests that trustees need time to look through financials and is unwilling to sign. She has had technical difficulties and did not get the emails in time to go over them before the meeting.

Bill will print the Quicken report to show cash flow and transaction report at future meetings.

Directors report

Library statistics

June stats are up

July stats are similar to previous year

Programming Update

Significant costs totaled \$400 for summer program presenters and approximately \$300 on various craft supplies to use throughout the summer reading program.

Max and Cathy reflected that in future events outside performers should not be scheduled in the first week or two.

Volunteers this year were amazing! 15 adults and many high school students. The library was not able to store enough tables to support the summer reading program this year. The problem needs to be addressed in the future.

Friends of Library report

Annual book and bake sale was a successful, plants being most successful.

Old business

Open trustee slot: Richard mentions that Dot Veisel would be interested. Joan mentions Janis Anthes would be interested. Angi mentions Ken Hynes would be interested.

Richard will contact Jeremy, if he is available, as to how to proceed.

Audit update:

Richard reports he had an email from auditor, Ashley, today. Max discussed details with the auditor and he was able to clarify. It appears that we have much of the information being requested by the auditor but we have not shared the information.

We will contact the auditor to support development of a list of corrections.

New business

Letter of resignation-acceptance Max will work until September 1.

Angi motions to accept
Bill seconds
Unanimously accepted

Finding a director

Trustees discussed the idea of full time vs part time director position for the future. The topic will be discussed further at a future meeting.

Bill motions trustees enter non-public session under RSA 91:A-3, II (c) to discuss personnel.

Angi seconds
Unanimously approved
8:00 PM

Angi motions to return to public session

Bill seconds
Unanimously approved
8:33 PM

Bill motions to seal the minutes of the non-public session under RSA 91-A:3, III

Richard seconds
Unanimously approved

Bill makes a motion to offer the position of interim library director to Cathy Allen

Richard seconds
Unanimously approved

Joan makes a motion that the trustees post an opening for a part time library aide

Bill seconds
Unanimously approved

Bill is willing to head the search committee for library director. Search committee will meet at 7:00 PM on August 11. Before said meeting trustees will consider data supporting the need for a full time or part time library director. Max suggests discussions with trustees from other towns in relation to the topic.

Joan reports that someone from the Attorney General's Office has offered to come to a trustee's meeting to present an Introduction to Trustees for the group. This will be scheduled in the next few months.

Angi motions to adjourn
Bill seconds
Unanimously approved
8:40 PM

Respectfully submitted,

Angi Manning-Welch
Recording Secretary